

Relationship Description
Youth Ministry Coordinator
Christ Lutheran Church
Thunder Bay, Ontario

Authority:

The Youth Ministry Coordinator (YMC) receives his/her authority from the Pastor of Christ Lutheran Church who has the final decision in the hiring of the YMC and provides supervision to the YMC.

The Church Council, working within the global budget approved by the congregational membership, provides adequate financial resources for the remuneration of the YMC and the operating costs of a Youth Ministry.

The members of Christ Lutheran Church provide voluntary support to the YMC to assist in the ministry goals and programs.

Limitations of Authority:

The YMC operates within the parameters of:

- Lutheran theology as understood by Lutheran Church Canada
- The Constitution and Bylaws of Christ Lutheran Church
- The strategic plans of Christ Lutheran Church Council
- The tactical plans of the Pastor of Christ Lutheran Church
- Limitations of legal and regulatory authorities

Responsibilities:

It is the YMC's responsibility to coordinate the ministry to youth, other than the responsibilities of the Pastoral Office, so that youth grow in Christian faith, assume roles in the overall ministry and faith life of the congregation (church) and develop experience in servant leadership.

Specifically, the YMC shall:

1. offer learning and experiential opportunities to youth that will nurture their faith and role as Christians in our society
2. develop ways that relationships can be developed between youth in the community and Christ Lutheran Church
3. plan social or recreational activities of interest to youth
4. promote circuit, district and national youth gatherings so that youth affiliated with Christ Lutheran Church may attend
5. advise and inform other staff of Christ Lutheran Church, various groups of CLC, Church Council, and the congregation in general about the interests, concerns, aspirations of youth and how the Church can minister to them

6. Coordinate ways that youth can raise funds to help with special trips and projects that they want to participate in with emphasis on ways that also provide service to the congregation and community, teach youth organizational or life skills, and demonstrate the abilities youth can offer to the Church

Expectations:

- Be a visible presence to the Sunday School children and Vacation Bible School children, especially the older children, to encourage their eventual involvement in youth programs
- Cooperate with confirmation class instructors to encourage the students to remain active in the life of the congregation
- Cooperate with the Director of Music in any activities that involve youth and music
- Be a liaison with other Lutheran/Christian congregations regarding inter-congregation youth events that would complement the Youth ministry of CLC
- Model and promote the Lutheran understanding of vocation, Christian values and servant leadership
- Regularly consult with the Pastor on matters of Lutheran theology, refer requests for pastoral acts to the Pastor, and with the consent of the individual, refer the individual and/or their family to the Pastor for spiritual care and instruction
- Operate within the parameters of any human resource, risk management or similar policies of CLC and professional codes of conduct that may apply
- Maintain a sense of team ministry with both staff and volunteer leaders of CLC

Accountabilities:

Accountability in this relationship is mutual. The Pastor is accountable to the YMC for providing the authorization, resources, affirmation, involvement and servant leadership required for the successful realization of the responsibilities of the position. With respect to financial resources, the Pastor will advise Church Council of the amount of resources needed and reach an agreement on the allocation.

The YMC is accountable to the Pastor for performance with respect to the negotiated expectations and for compliance with the limitations of authority of the position.

Accountabilities: (continued)

The components of this working relationship shall be reviewed at pre-determined intervals at the initiation of the Pastor and shall include a:

- Review of the authorization and resources provided and values expressed to the YMC
- Review of the YMC's performance toward expectations of the responsibilities of the relationship
- Negotiation of expectations for the next planning period
- Review of the authorization and resources required for the next period, including plans for professional development

Hours of Work:

Minimum of an average of 4 hours per week flexibly scheduled including evenings and weekends

Remuneration:

\$18 to \$22 per hour depending on experience and educational qualifications.

Qualifications:

Diploma or degree in Social Services, Social Work, Child and Youth Worker, or Director of Parish Services. Evidence of mature understanding of the Christian faith and Lutheran theology. Past Youth Ministry work considered an asset. Provision of a Criminal Records Check.